

MINUTES
Spring Brook Watershed Lake Management District (SBWLMD)
Towns of Mukwonago and Geneseo, Waukesha County, Wisconsin

Board of Commissioners Meeting-Approved Minutes-Page 1 of 3

Date of Meeting: January 10, 2005

Location: The SBWLMD Meeting was moved due to the illness of Doug Kincaid.
Every member of the District was telephoned and made aware of the change and a notice of the change was posted at Dr. Kincaid's residence explaining that the meeting was moved to the home of Karen and Jim McNelly
W312S6510 Willow Spring Dr.
Mukwonago, Wisconsin

Board Members Present: Dale Spatz, Treasurer
Karen McNelly, County Representative
Barbara Prostinak, Secretary

Board Members Absent: Douglas Kincaid, Chairman - excused
Peter Topczewski, Town Representative -excused

District Members in Attendance: Jim McNelly
Brian and Bobbi Psichulis and their twins Ben and Nick – (new to the neighborhood)
James Prostinak

Others Present: Dr. Jeff Thornton, SEWRPC
Alex Ramsey, President, Spring Lake Association

Karen explained that Dr. Kincaid had come home with a bad case of the flu. She requested that in his absence that Dale Spatz serve as Chairman of the Meeting.

Brian, Bobbi, Ben and Nick Psichulis were introduced to everyone and welcomed. They recently moved into Rick Ross and Donna Hissey's former home on Willow Spring Dr. They also have a black lab named Toby.

Call to Order: At 7:03 PM by Dale Spatz, Treasurer.

Announcements:

- ❖ Dale Spatz announced that anyone interested in attending the WAL - Lakes Workshop for Southeastern Wisconsin Saturday, February 19th at WCTC, Pewaukee or the States Lakes Conference April 28th, 29th and 30th should contact Doug Kincaid or Dale Spatz for entrance fee approval.

Special Orders of the Day:

J. Thornton delivered "A Lake Protection Plan for Spring Lake and Willow Spring Lake" written by Southeastern Wisconsin Regional Planning Commission.

- ❖ J. Thornton explained changes to Wisconsin State Statute Chapter 33 Laws (governing Lake Management Districts)
- ❖ Some issues of significance he wanted to remind the group of are as follows:

Annual Meetings: 1.) Non-board members can submit issues for the agenda to the board members 30 days in advance of the Annual Meeting to be placed on the Annual Meeting agenda.

2.) Absentee ballots can no longer be used at the Annual Meeting. 3.) Non-board members must receive written notice of Annual Meeting with the Board's proposed budget fourteen (14) days prior to meeting

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Secretary's Report:

Minutes: Motion by K. McNelly to approve the June 12, 2004 "Organizational Meeting Minutes" (Minutes for selection of officers after the Annual Meeting), seconded by D. Spatz. Motion carried unanimously.

The June, 2004 Annual Meeting minutes were read and reviewed by the board to be sent to the 2005 Annual Meeting for District review and approval.

Tax Resolution Process with the Towns of Genesee, Mukwonago and Waukesha County to be discussed. Motion by K. McNelly to TABLE this item until the next meeting.

Treasurer's Report:

- ❖ D. Spatz submitted the 2004 summary of income / expenses, 2004 summary of budget vs. expenses and current financial position for SBWLMD (Report attached).
 1. Dam Maintenance Budget for 2004 was created by combining the following:
 - \$2134 from the 2003 Budget
 - \$2000 transfer from the Land Acquisition
 - \$1785 new taxes from the 2004 Budget
 - \$5919 Budget Total for 2004
 2. Lake Management Plan
 - In 2003 there was \$1000 in the budget for this amount which was never carried over into the 2004 budget.

Motion by K. McNelly to accept the corrections and approve the report, seconded by B. Prostinak. Motion approved unanimously.

D. Spatz submitted a SBWLMD Expense reimbursement request in the amount of \$12,000.00 to pay for the "Lake Protection Plan for Spring Lake & Willow Spring Lake" in coordination with monies from the Lake Planning Grant & Spring Lake Association.

- ❖ Motion by K. McNelly to approve payment of a bill in the amount of \$12,000.00 along with a temporary transfer of funds in the amount of \$1,500.00 from the dam maintenance fund to complete the payment to SEWRPC for "A LAKE PROTECTION PLAN FOR SPRING LAKE AND WILLOW SPRING LAKE" according to the contract dated July 18, 2000. Motion second by D. Spatz. Motion carried unanimously. Letter from Spring Lake for contract with Lake Management district.

Old Business:

Emergency Action Plan -Jim McNelly passed out the "Emergency Action Plan for Laitsch Dam Impounding Willow Spring Lake" developed for the Dam Owners of Spring Brook Watershed Lake Management District, dated February 2005. Motion to approve by D. Spatz. Motion seconded by B. Prostinak

The plan will need to be reviewed by the Waukesha County, the Wisconsin DNR Dam Section in Madison, and the Towns of Genesee and Mukwonago.

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New Business:

- ❖ Meet Quarterly, date to be set by D. Kincaid.
- ❖ Who will attend next WAL meetings? Contact Doug and or Dale for authorization.
- ❖ Adjournment:

Submitted by

Barbara J. Prostinak
January 14, 2005